



Rotary
Club of The Villages
NOON



2023 Contractors Showcase and Lifestyle Show

Welcome and thank you for inquiring about our
2023 Contractors Showcase and Lifestyle Show

Date: March 18, 2023

Place: The Villages Polo Club

The Villages, FL 32162

This document contains information needed to register for our event:

Page 1 – Welcome

Page 2 – Mission Statement

Page 3 – Show Details

Page 4 – Contractor Agreement Form

Page 5 – Fact Sheet/General Questions

Page 6 – Sample Certificate of Liability Insurance

PLEASE BE AWARE THAT THE FIRST 25 EXHIBITORS TO SIGN UP WILL BE NOTED ON 1,000 CARDS MAILED TO VILLAGES PRIOR TO THE EVENT, ALL VENDORS WILL BE LISTED ON CARD/PROGRAM PASSED OUT THE DAY OF THE EVENT.

Questions? Call or Email BOB GERSH 781-454-7138 or email bgersh@aol.com



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MISSION STATEMENT

The Contractors Showcase and Lifestyle Show's mission is to exhibit local Contractors' products and services to allow Contractors an opportunity to increase sales in our local area

Revenue raised from the Showcase enables Rotary Club of The Villages Noon to provide funding to causes in our community and around the world. The Showcase is one of our largest annual fundraising events, allowing us to finance many projects for the year.

This year our Rotary Club has committed to the following needs:

- Clothes and shoes for needy children and The Villages Elementary School
- Provide clean well water and Shelter Boxes in disaster areas
- Local building and maintenance service projects in partnership with Habitat for Humanity
- Providing dictionaries to students at Fruitland Park Elementary School
- Sponsoring All Pro Dads monthly breakfast promoting fatherly bonding and parenting skills
- Scholarships for Lake Tech students who cannot afford their tuition prior to graduation
- Scholarships for Rotary Youth Leadership Awards Camp
- Many more local causes

"Businesses that are involved with Rotary in their community have made the choice – The relationship between business and humanitarianism is positive. – Bill Gates

This is a special forum of advertising for the Contractor, raising awareness of your products and services to over 5,000 residents. We hope all Contractors will utilize the Contractor Showcase to promote their business and take advantage of this special opportunity to support both local and international charities through Rotary.

Interested in learning more about Rotary or becoming a member?

Visit our club lunch meetings on Tuesdays at 11:30 AM at the Wildwood Community Center. You can also visit our website at RotaryClubOfTheVillagesNoon.org for more info.



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SHOW DETAILS

Times: All Contractors should plan on staffing their exhibit for seven hours the day of the event.

Open Hours:

Set Up: Saturday, March 18, 2023, **7:00 AM – 10:00 AM**

Show: Saturday, March 18, 2023, 11:00 AM to 6:00 PM

The Polo Club will be open to the public.

Publicity: Advertising will be inserted in the following publications:

The Villages Daily Sun and other local newspapers

Villages-News.com

Talk of The Villages

Local Chamber of Commerce

Villages1.com

WVLG 640 AM

Rotary Club Facebook page and website

Mailing 1000, 6x9 cards to Villages residents

Each participant will be provided both printed and web advertising to promote this charitable function to their customers.

Rotary Rack Card: Your business name included on a rack card directory or equivalent. Includes name and contact phone number to be distributed to all attendees.



2023 Contractors Showcase and Lifestyle Show

CONTRACT AGREEMENT OF PARTICIPATION IN THE 2023 CONTRACTORS SHOWCASE AND LIFESTYLE SHOW SPONSORED BY ROTARY CLUB OF THE VILLAGES-NOON (RCTVN)

The intent of this agreement is to secure participation of the Contractor who will exhibit their services and product(s) in the 2023 Contractors Showcase. Revenue from Contractors will benefit organizations that assist the hungry, the sick, the challenged, and the advancement of children locally and internationally.

The success of the 2023 CONTRACTORS SHOWCASE depends upon the cooperation of Contractors and their participation and presence on the event date.

A representative(s) chosen by the Contractor shall be present at The Villages Polo Club, The Villages, 32162 to provide an explanation of the Contractor's work. Each Contractor will have the opportunity to provide documents, advertisements, and explanations of the actual type of work performed. Contractors who wish to further promote their business by providing Door Prizes valued at \$25 and up, may do so with RCTVN approval of the proposed prize.

The date of the Showcase will be March 18, 2023, 11:00 AM to 6:00 PM. See Fact Sheet for set-up and other information. A contractor may participate and show more than one skill. More than one Contractor may participate and show the same type of work product.

The Contractor's Exhibit fee is \$300 (Early Bird on or prior to January 14), \$350 after January 14, for a 10' x 10' space. Exhibitor provides your own tent, table, and chairs. Your business name will appear on a Rack Card or equivalent advertising that will be distributed to attendees. Please make checks payable to the Rotary Club of The Villages-Noon (RCTVN). Send your check and Contractor Agreement to: Bob Gersh – 3596 Infinity Run, The Villages, FL 32163.

Credit Card payments can be processed by calling: 352-461-9235

NO APPLICATION WILL BE PROCESSED WITHOUT PAYMENT AND PROPER CERTIFICATE OF INSURANCE.
(see attached sample Certificate of Insurance)

The Contractor hereby releases and holds harmless the Rotary Club of The Villages-Noon, its members and agents, from any and all liability arising any claim for damages or loss arising from participation and any claims from third parties during the 2023 Contractors Showcase and Lifestyle Show and agrees to indemnify RCTVN for any costs to which it may be exposed.

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|------------------------------------|--|--|
| CONTRACTOR – Name of Company _____ | | Authorized Signature of Contractor _____ |
| Address _____ | | Phone _____ Fax _____ |
| Contact Name _____ | Email _____ | |
| CREDIT CARD INFORMATION | | |
| Credit Card # _____ | | Exp. Date _____ V-Code _____ Date _____ |
| Zip Code _____ | <input type="checkbox"/> I authorized use of my credit card upon approval of this agreement. | |
| Name on Card _____ | | Cardholder's Signature _____ |



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FACT SHEET

DATE AND SHOW HOURS – Saturday, March 18, 2023, 11:00 AM to 6:00 PM

LOCATION - The Villages Polo Club, The Villages, FL 32162

ADMISSION TO PUBLIC - \$5.00 per person

EXHIBITOR FEE – Early Bird sign-up prior to January 14, 2023 - \$300. After January 14, 2023 the entry fee will be \$350 for a 10' x 10' spot.

EXHIBITOR INFORMATION – The standard Exhibitor area is a 10' x 10' spot. Exhibitor provides their own tent, tables, and chairs. NO BALLOONS allowed. All exhibitor signage must be displayed within the confines of their tent space, or on the tent itself. **NO TENT STAKES are allowed.**
35 lb. weights required for each tent leg. Initial here for tent weight acknowledgment _____

ELECTRICAL REQUIREMENTS – There will be no electrical services available at this event. Exhibitor provides their own source of power if needed.

EXHIBITOR SETUP – Saturday, March 18, 2023, **7:00 AM to 10:00 AM**. Staff will be available to direct you to your area.

EXHIBITOR TAKE DOWN – Will commence immediately after the show closing at 6:00 PM. No exhibitor will be allowed to remove any portion of their exhibit prior to the 6:00 PM closing.

DOOR PRIZES – We request that each exhibitor provide a door prize valued at approx. \$25 or more.

DEADLINE FOR VENDOR INFO FOR RACK CARDS AND MARKETING – January 14, 2023

FOOD – Doughnuts, coffee, and bottled water will be available for Exhibitors.



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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
 12/3/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

| PRODUCER | CONTACT NAME |
|---|--|
| AMCE Insurance Group 123 Main Street Anywhere, FL 32100 | Sturges Account PHONE (A/C No. Ext): (352) 245-5455 FAX (A/C No): (352) 245-9866 E-MAIL ADDRESS: ADDRESS: |
| Insurance Agent | INSURER(S) AFFORDING COVERAGE NAIC # |
| ABC Widget Company 456 Main Street Anywhere, FL 32100 | INSURER A: Southern Owners Insurance Co. 10190 INSURER B: INSURER C: INSURER D: INSURER E: INSURER F: |
| Your Company | |

COVERAGES CERTIFICATE NUMBER: 18-19 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. ~~NOTWITHSTANDING~~ ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE | ADDL INSD | SUBR LWD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS |
|----------|--|-----------|----------|---------------|-------------------------|-------------------------|---|
| A | <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR | | | 7882443 | 7/26/2018 | 7/26/2019 | EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COM/POP AGG \$ 2,000,000 Employee Benefits \$ |
| | GENTL AGGREGATE LIMIT APPLIES PER <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> OTHER: | | | | | | |
| | <input type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTO <input type="checkbox"/> UNOWNED AUTO | | | | | | Employee Benefits \$ COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ |
| | <input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$ | | | | | | Employee Benefits \$ PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$ |
| | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y <input checked="" type="checkbox"/> N/A (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below | | | | | | |

ADDITIONAL INSUREDS:

RCTVN - Rotary Club of The Villages Noon
 P.O. Box 152
 Lady Lake, FL 32158

Gold Wingnut Foundation
 3503 Vail Court
 The Villages, FL 32163

| CERTIFICATE HOLDER | CANCELLATION |
|---|---|
| The Villages of Lake-Sumter Inc. 3619 Kiessel Road The Villages, FL 32163 | SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE |

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